

NBHS P&C ASSOCIATION
Meeting held 8.00 pm Tuesday 11th March 2008

Part 1 - Opening Session

- The President welcomed all in attendance and outlined the agenda.
- **Welcome to Principal Designate**
The President introduced the Principal Designate, Mr Jeff Bruce. Mr. Bruce made a short speech thanking the NBHS staff and P&C for a warm welcome. He is presently the Deputy Principal of Cherrybrook Technology High School and will take up the appointment after Easter.
- **Special Presentation**
Mr. Rod Miller, Head Teacher Maths, delivered a very informative presentation on the HSC examination, the UAI, and the marking process.
- **Principal's Report**
The Principal (Acting), Mr Frank, Johnson delivered the Principal's Report:
 1. A number of thefts had occurred at school. Parents are advised to ensure students leave their valuables at home or keep them on their person at all times.
 2. Term 1 has so far been a very busy period with a number of events and excursions. Highlights were Year 7 Orientation Camp and dinner, Year 8 camp, Year 9 camp was in progress, and Year 12 trial HSC exams will be after Easter.
 3. Rehearsals are progressing very well for Grease the musical being staged jointly with Hornsby GHS. This show will open in late Term 2 and is expected to be fantastic.
 4. March 10th was the Prefects head shave and mufti day to raise funds for the school. Students and staff participated in this fine tradition.
 5. During Clean up Australia day a lot of rubbish was collected. The school is now looking forward to the concept of Working Bees being implemented at NBHS.
 6. A plaque has been presented to the school recognizing NBHS as a NSW Sustainable Living Champion School.
 7. The school computer systems are being upgraded to a remote based system on Windows 2003 platform.
 8. In the Zone Swimming competition, NBHS finished in the 4th position.
 9. 2008 Selective Schools Test will take place on Thursday, March 13th.

Mr. Johnson closed by welcoming Mr Bruce to the school, expressed his thanks for the support from the P&C while he was acting Principal and he is looking forward to working with Mr. Bruce.

(Recess)

Part 2 - Business Session

Apologies: Ferozia Hamid,

Minutes from last meeting: Minutes of the last meeting were confirmed, moved by Jonathan Sanders and seconded by Joanne Woodward, the motion was carried.

Business arising from previous meeting:

- Nil

Correspondence:

IN

- Communication from Department of Education, NSW informing the P&C of the School Global Funding for 2008. NBHS will receive \$143,307 in Semester 1 and \$ 286,613 for the year.
- Communication from P&C Federation seeking current P&C office holder's details.
- Account statement from Commonwealth Bank showing the account had \$10,321.47 in the account as of 5/3/2008.
- School fundraising promotional material (various)

OUT

- No formal correspondence has been released since the last meeting

President's Report:

- P&C Day was marked on March 5th. The President and Vice President were invited to a staff morning tea.
- The school has also extended an invitation to attend a school staff meeting in April.
- The key focus for P&C is to improve communication and consultation between the school and parents.
- Review of the constitution is required as per P&C Federation laws. A draft of the constitution will be available on the school and P&C websites. A vote to approve the constitution will be taken in April P&C meeting. By-laws will be tabled at the April meeting.
- A yearly planning framework was presented.
- A separate sub-committee is required to manage the 50th Anniversary celebrations. As the sub-committee will need to manage funds, its members need to be. Judy Day was nominated as the Co-coordinator while Gaynor Lawler and Rani Sekhar were nominated as members of the 50th Anniversary sub-committee. The motion moved by Helene Mountford

and seconded by Mary Hyde was carried. An initial report will be made at the April meeting.

- An Information Plan was discussed. The objective is to provide parents with briefings and presentations on topics important to their son's education. Suggestions from parents for future topics are always welcome.
- A Grounds Plan was mentioned that will be covered by the Grounds Coordinator.

Vice President's Report

- The review of the Constitution and By Laws was progressing
- The next meeting (AGM) of the regional P&C Council was scheduled for 31 March and she will attend and provide a report to the April Meeting
- The 2008 Annual Conference of the NSW Federation of P&Cs is to be held in Albury during 25-27 July. It is intended to support one delegate from NBHS P&C and this will be discussed at the April meeting

Grounds

Jonathan Sanders presented a detailed plan for Working Bees to help improve the grounds of the school.

The objectives of the Grounds Plan was to:

- Improve the environment of the School (feels better to be in, better "habitat")
- Make School grounds more sustainable (less work/energy to manage, and conserve native endangered vegetation)
- Turn grounds into a learning resource (plantings that can be used in lessons, environments that can be used as "open-air classrooms")

The Concept proposed was for:

- All parents asked to attend at least one Grounds Day during the year
- One Grounds Working Bee Day held per term
- Parents to nominate which Grounds Day they will attend (helps in planning the work for each Days)
- Parents may nominate to make a donation to the Grounds Funds in lieu of attending a Grounds Day
- Donation a set amount (suggest \$35-\$40)
- Form to be sent out requiring response

The projects to be conducted were discussed. Initially the need is to restore the barrier of vegetation along Pennant Hills Rd to reduce noise and vehicle exhaust effects. Subsequent projects would include:

- Weed removal and management across school – weed garden beds and remove environmental weeds and rubbish
- Restore endangered bushland (Blue Gum High Forest) below oval
- Replant/reinvigorate existing garden beds

- Tree management across school – help dispose of cuttings/lopping

This concept has been operational in Hornsby Girls for a number of years. The 2008 Grounds Working Bees will be scheduled on a mix of Saturdays and Sundays to allow for weekend sport commitments and to encourage parental participation.

An indicative costing for tree planting on 5 April was discussed.

- A motion to establish the program as discussed of four 4 Working Bees during 2008 was moved by Ganesh Luharuka, seconded by Mary Hyde was carried.
- A motion to seek a donation of \$35 per family for parents who are unable to attend at least one Working Bee during the year moved by Noel Christie David and seconded by Helene Mountford was carried.
- A motion to approve \$2,000 to cover the costs of the first working Bee on Sat 5 April moved by Judy Day and seconded by Rani Sekhar was carried.

Fundraising

The meeting was advised that Community Chest and Entertainment Books fund raising activities are underway for Term 1.

A motion to approve up to \$800 to allow expenditure to implement the Community Chest Raffle was proposed Noel Christie David seconded by Helen Mountford was moved and carried.

Term 2 activities will be communicated in the next meeting. The Meeting was invited to suggest any ideas for additional fundraising. Mai Brett is coordinating.

Canteen Report:

The meeting was advised the Canteen is desperately short of volunteer helpers otherwise going well. Fewer volunteers result in longer queues and reduced profits (less funds returned to the P&C).

Clothing Pool Report

- School Blazers (new and second hand) are available or on order
- Donations of used blazers is invited.
- Summer shirts (no tie / crested pocket) for years 7-10 are anticipated to be available for sale in spring.

Functions Report

- The Function Support team organized a morning tea for 50 Parents and staff at the Prefect's Induction ceremony on 8 Feb. Thanks were recorded for Mr Gow and the Library staff; Jean Tung, Rebecca George, Sandy Taylor and Karen Yates, and also to the canteen staff for preparing sandwiches.

- No request had been received so far for the Yr 7 BBQ or to support any events during Term 2 (It was confirmed that the Canteen was supporting the Yr 7 BBQ)

Treasurer's / Report:

- P&C financial reports to 31/1/2008 available, accepted moved Jonathan Carter seconded Helen Mountford passed
- \$12,000 transferred from Canteen to P&C at the end of last year
- Ambulance cover approximately \$300 as approved by the P&C in the last monthly meeting, will be reimbursed to the school.
- Student Injury Insurance discussed and will be paid by the school initially and then reimbursed by the P&C.
- A motion to approve \$27,946 to the school for Priority 1 issues as identified by the school moved by Helene Mountford, seconded by Deborah Young was carried.
- A motion to approve \$1,100 for a separate Seminar from Dr. Andrew Martin moved by Jonathan Sanders and seconded by Noel Christie David was carried.
- A separate motion to charge attending NBHS parents \$5 per family and non NBHS parents \$10 per family for the seminar by Dr. Andrew Martin moved by Helene Mountford seconded by Victor Yim was carried.
- Year 7 contributions (\$9430) have been received.
- As approved in the P&C meeting last month, \$15,000 was transferred to the school
- It was noted that the new Treasurer, Ganesh Luharuka is in the process of receiving a hand-over of the accounts from the outgoing Treasurer Julie Churton

General Business:

- A vote of thanks was tabled to Deborah Young and Winnie Chan for their efforts and participation on the selection panel for the new Principal.
- The need for a pool of trained persons has been recognised and the school is seeking information on future training for interested members
- A member raised a request for Class Lists. Those who had agreed to participate will be sent that list for their son's year/s.
- A member raised a request to implement a system to notify the parents by SMS when their child does not attend school. The P&C will take up this issue with the school.
- A list of all 2008 financial members of the P&C will be available at the next meeting. Members are eligible to vote from the meeting following paying the 50 cent annual subscription

Meeting closed: 10:45 pm

Next meeting: Tuesday 8th April 2008, 8:00 pm