

NBHS P & C Association

Meeting - Tuesday 8th September 2009

Meeting commenced: 8:10 pm, Chair: Pevlin Price

Apologies: None

Part 1 - Opening Session

Principal's Report:

1. English Review. Extensive review of programs and practices. Initiated by Regional Director in response to investigation of complaints about the English results in the school over the past few years and also the loss of a number of experienced members of staff. Good feedback
2. New staff. New appointment to English Faculty is Elizabeth Santangelo who comes to us from Tuggerah Lakes Senior College. Awaiting news of who our new School Councillor will be to replace Mrs Straw who left us because of ill health. We have temporary counselling services for the end of term. Unsatisfactory situation that we need to improve.
3. Following up suggestion made at last P&C meeting regarding the scheduling of assessment tasks. Made enquiries to all of the other selective schools that run the system through our assessment and reporting committee. The James Ruse model is the one that could most easily be adapted our school context. Will discuss this proposal at the Executive Conference later this month.
4. NAPLAN results due to be released September 11.
5. Demountable. Completed on schedule and to budget. Structural changes to provide a second evacuation route and new storage areas from the old plant room are in progress
6. Uniform Committee. Scheduled to meet early in Term 4.
7. Selection Panels meeting next week for vacant positions for students in Years 8-11 next year.
8. Planned trips to Canada and New Caledonia. In preliminary stages. Meeting tonight with parents and students interested in Canadian trip
9. Year 12 last days organisation. BBQ Breakfast, concert and Yr 11 vs Yr 12 football games. Given strict guidelines about behaviour on last days.
10. Toilets. The refurbishment is funded and should be completed during Term breaks.
11. Science Labs. The builder is establishing a site office and upgrading of the labs under the library will begin very soon
12. Uniform shop. An offer to commercialise the uniform shop has been received and is under consideration.
13. School Prefects and Leadership group. A retreat was held to discuss the roles and structure of student leadership

Questions asked during the Principal's Report:

- Q: Is the school Councilor role full time?
 - A: No. This role is 3 days per week. The temporary person is working 2 days per week. Emergency support is available through the year Advisor.

- Q: There was some news about school lands being sold. Is Normanhurst impacted by these sales?
 - There is no information available about NBHS being considered for any land sale.
- Q: What is the update on the non-flumed gas heaters?
 - A: All the non-flumed gas heaters have been tested at NBHS and they all conform to the regulations.
- Q: What is the update on the Uniform Committee?
 - A: The Uniform Committee will meet in Term 3.

Motion proposed: Helene Mountford proposed that the P&C acknowledge and recognize the exceptional work done by the School Councilor.

Seconded: Ganesh Luharuka

The motion was carried.

Part 2 - Business Session

Attendance: As per attendance book

Special Presentations:

Mr. Rodgie, Head of PDHPE, gave a presentation covering a range of topics:

1. Sport activities at NBHS. NBHS has a good Zone track record in athletics and swimming events
2. NBHS is one of the founding members of the Sports Carnival along with Epping Boys and Homebush Boys. NBHS have an exceptional success record at winning the carnival.
3. The ongoing P&C for PDHPE activities was recognized and appreciated.

Questions raised during the presentation:

- Q: What do we do with the old sports jerseys? Can we donate these?
 - A: They are used for training and for sports in an emergency. Donation can be looked at.
- Q: Some boys are not selected to grade sports and therefore miss out. Is it possible to have more teams in the grade competition?
 - A: In some sports it is easier to field more teams. While in others, it is difficult to field more teams. In basketball and Volleyball, it is difficult to field more teams in grade competition.

Sam Farrell, the newly appointed School Captain, gave a brief talk about the changes to the student leadership framework and an overview of topics covered at a recent 'retreat' where roles for the prefects and the SRC were discussed. Sub-committees are being established to ensure a wide span of school issues each receive attention and prefects will have defined roles, as will the SRC.

Minutes of last Meeting (August 2009)

Pevlin presented the minutes of August 2009 meeting. A correction was highlighted. The funds raised through sale of Entertainment books was \$778 (the notes incorrectly stated \$448) and the funds raised through the Raffle were \$3768.69 *the notes incorrectly stated \$3374). These will be corrected in the documents.

Motion proposed: Michael Miller proposed that the previous monthly minutes be accepted.

Seconded: Helene Mountford

The motion was carried.

Business arising from the Minutes:

- Some vouchers are still missing from the H2GO fundraising campaign. The total fundraising so far is \$514.
- It was suggested that notes from special presentation should be included in the P&C minutes. Alternatively, the presentations should be made available on the school website. The Presenters will be asked to provide a brief summary of their presentations for inclusion in the P&C minutes.
- Fundraising activities in 2009 will help fund the Interactive Whiteboard for the Music department.

Motion proposed: Jan Van Brown proposed a motion that up to \$7000 be allocated toward s the purchase of an Interactive Whiteboard for the Music Faculty.

Seconded: Elizabeth Moor

The motion was carried unanimously.

President's Report:

- The meeting was informed about the P&C Federation meeting to campaign against League Tables. It has been noted that the NSW Federation of P&Cs has not consulted widely but was representing certain viewpoints
- NBHS P&C President has been invited to the Hornsby Girls P&C September meeting.
- The need for an extraordinary General meeting for the P&C was discussed. Since the October meeting is cancelled due to school holidays, the need for an extra session was discussed. The November meeting is the AGM.
- All P&C Executive Positions will be declared vacant at the AGM and new office bearers will be required. People seeking to nominate for any position can contact the Secretary for more information.

Motion proposed: Helene Mountford proposed a motion that an Extraordinary General Meeting be held on October 20th.

Seconded: Jonathan Sanders

The motion was carried.

Vice President's Report:

No Report was available.

Treasurer's Report:

Funds at hand: \$ 153,757.75
Contributions for 2009: \$ 51,295
Clothing Pool Profits: \$ 15,000
Interest: \$ 4,500

Committed expenses: \$ 63,000

Funds available for spending: \$6,000 – 7,000

The Audited reports for financial year 2008 were presented at the June Meeting. The motion to accept these will be presented at the next meeting. These reports are to be provided by email to all parents on the P&Cs list

- Q: When will the financial year 2009 Audited reports be available?
 - A: The Financial Year 2009 Audited Reports will be presented at the AGM in November.
- Q: The Finance Report stated that P&C have \$153,000 available. The committed funds are \$85,000. That means the P&C have \$85,000 in surplus funds. Why is only \$7000 is available for 2009?
 - A: The P&C need to carry some buffer. Generally speaking, the P&C contributions are decreasing each year. Expenses start from February while income starts in term 3. This leads to a Cash flow imbalance. Funds are required to overcome this. The P&C should think about major projects to funds with the surplus. In addition to the surplus, the school also holds about \$57,000 in Building Fund.

Motion proposed: Jasmine proposed a motion that up to \$1100 be allocated for the September and October Working Bee Sessions for 2009.

Seconded: Nalikes

The motion was carried.

Motion proposed: Jonathan Sanders proposed a motion that up to \$500 be allocated for the purchase of MYOB software.

Seconded: Jasmine

The motion was carried.

Fundraising Report:

The profit from 2009 Raffle is about \$3,768.69.

Entertainment books: The P&C raised \$778 through Entertainment Books in 2009.

H2Go fundraising program raised \$514.

Correspondence:

In coming correspondence

- P&C Federation Term 3 Mail out.
- \$15,000 from Clothing Pool.
- P&C Year End celebration guidelines
- Letter of resignation from Glenys Porter, Treasure of the canteen committee
- Resignation from Kathryn Nordstrom, Supervisor of the Clothing pool at the end of 2009
- Mail out for 2010 School Calendars

Out going correspondence

- None

Canteen Report and Clothing Pool:

- The Canteen is investigating the possibility of having professional cleaners clean the canteen each January.
- Chris attended the combined network meeting of School Canteen Association. They promoted Fruit and Vegetable week in September.
- New food has been introduced as 'Specials' on certain days. They are a hit.
- A number of items have increased in price in term 3 to move the prices in line with 40% Markup that the Canteen works on.
- Kathryn Uniform Shop Coordinator has tendered her resignation effective at the end of the year.
- Uniform Shop is having trouble with School Blazer suppliers. Fewer students are buying them.
- The Uniform Shop has not had any communication with regard to the announced review of School Uniform.
- An external vendor is submitting a proposal to establish a uniform shop in the school.
- A panel has been formed to interview for the position of Canteen Treasurer.

Grounds Report:

No Report. The next Working Bee session is planned for September 13th and October 31st.

New Business:

- Q: A question was asked about the sourcing and availability of school blazers.
 - The Uniform committee will explore the options.

Meeting closed at 10:50 pm.

The next meeting will be on Tuesday, October 20th in the school library.