Meeting: Tuesday 14th February 2012
Meeting Opened: 19:40
Meeting Closed: 22:00
Chair: Jonathan Sanders – P&C President
Apologies: Robert Liu, Ganesh Luharuka, Robin Ailken
Attendance: As per attendance book.
Next Meeting: Tuesday 13th March 2012

Part 1 Opening Session
Presentation by P&C President Jonathan Sanders (... will also be given to Y7 parents on 23/02/11).

What P&C does, and wants to do.

Presentation by Principal (Relieving) Glen Sawle.

State allocated funding of $260K per year for teaching & learning is allocated to NBHS. The current demand is $303K for basics plus $400K for other matters. Hence to have the best, allocation would need to be $703K. Hence, the P&C contributions play a significant part in the school’s well being.

Last year HSC results rated NBHS as 18th in the State (... out of approx. 700 schools).

The school aims to broaden the horizon for NBHS student with focus beyond the academic.

The aim is to keep students at a top level, maintaining a focus on quality outcomes.

There is room for improvement with communications with parents.

New school web site launch is scheduled for 17/03/2012. Previously the school website was managed by a student now in Y12, but this is now to be managed by the School. The P&C will be able to have a web presence.

A new administration management system, called “Central” is being introduced. It has the ability to track and manage student activities. It will deliver online access for such information as student timetables. The vision is to have a facility to drill down on each class year, providing such detail as assignment due dates and marking systems.

The previous P&C support for the Debating team contributed to their success, with the team reaching the finals. The School will request continued support for this endeavour.

The NBHS 3 year plan should be available by the next P&C Meeting and parental input is welcomed.

Principal Jeff Bruce will return from his secondment on 2nd May 2012.

The NBHS students need to, and are encouraged, to diarise well.

Tea Break: (~10 minutes)
Part 2 Business Session

Thought -

The suggestion was made to allocate $1 of the P&C contribution from Parents/Guardians to P&C membership. To be discussed.

Correspondence

Federation of Parents and Citizens Associations of NSW
- Affiliation and Insurance fees: Certificate of Currency from CGU Corporate. Policy 10M 9907324
- Affiliation and Insurance fees: Receipt for $946 & Receipt for $45 (Total: $991)

ING Direct
- Statement 30 (01/10/11 - 21/12/11) for Business Optimiser No: 18089026. Balance: $199,560.52

Commonwealth Bank
- Statement 183 (03/10/11 – 05/01/12) Account 06 2291 1001 4089. Balance $30,636.57 CR
- Letter dated 24/01/2012 noting merchant fee increases for Merchant ID: 5353109291254283
- Statement 286 (01/10/11 – 31/12/11) Account 06 2181 00908120. Balance $635.70 CR
  Note: Account 06 2181 00908120 lists debit costs for Merchant ID: 5353109291254283
  Treasurer to verify that this has been closed (18/10/11 Minutes note that this account is “no longer used”).
- Merchant Statement issued 01/12/11. Cheque Account 06 2181 00908120. Total $49.70
- Merchant Statement issued 31/12/11. Cheque Account 06 2181 00908120. Total $73.70
- Merchant Statement issued 01/02/12. Cheque Account 06 2181 00908120. Total $49.70

CGU
- Certificate of Currency for Policy Number: 10M 9907324. Period: 01/08/2011 16:00 – 01/08/2012 16:00.

GIO
  Premium Reminder Notice: $1,176.51 payment due.

Volunteer Involvement Forms – given to Audrey Chin Quan (Details previously recorded by Secretary).
Year List Form – given to Richard Simpson.
Grounds Day Forms – recorded by Secretary.

Minutes of Last Meeting

Motion 2012-0001 to accept the minutes of the last meeting. Proposed: Sade Kalasabail. Seconded: Audrey Chin Quan. Carried.

Business arising from last minutes

Motion 2012-0002 to reimburse Secretary Michael Miller for an amount of $45.00 which was personally provided to cover the shortfall in the overdue Federation of P&C Associations of NSW – Affiliation Insurance. Proposed: Helmut Hiebl. Seconded: Pauline Zhao. Carried.

Further explanation:
Due to typing error in P&C Minutes for 18th Oct 2011 for the following item:
“Federation of Parents and Citizens Associations of NSW – Affiliation Insurance cost for 01/08/2011 to 01/08/2012 is $961.00, consisting of:
$501 Affiliation Fee – High Schools – 651-900 Students
$310 Insurance Package – High Schools
$150 Directors and Officers Liability”

The $961.00 was mistyped as $916.00 when documenting the carried motion, being $45.00 less than required.
Canteen Upgrades
It was noted that the canteen makes a profit of around $8K to $10K per year, and over the past few years not much refurbishment activity has occurred. Last year a motion was made to allocate $30K for refurbishments. Initially a new vertical fridge and vertical freezer is to be purchased. Possibly sell the old equipment via eBay. Beyond also a new additional oven and new dishwasher (current one now leaking), plus a new Urn with increased from 5ltr to 10 or 15ltr. No effective venting is present and this needs to be addressed, along with a second air conditioner and repainting.

NBHS has account with Retravision, which allows for GST free purchasing. Hence, the School would purchase the new equipment and the P&C would contribute the amount required.

Motion 2012-0003 to go ahead with purchase of Refrigerator (approx. $3,500), Freezer approx. $3,500), Dishwasher (approx. $1,500) and Zip Heater (approx. $600).

Principal’s Report
Presented by Relieving Principal Glen Sawle.
Project planning:
New teaching Kitchen refurbishment is currently on hold as there is a potential $200,000 from the State Govt to cover such a project. This is to be further pursued by the School. If a State Govt grant is acquired, then P&C funds can be considered for another area of endeavour.
The kitchen refurbishment will require a move of the band room.

A Grand Stand for the new Oval would be very expensive and is considered unaffordable at this stage.

President’s Report
Mr Jonathan Sanders
There is a new three year plan being prepared by NBHS. The content of this will have a bearing on the requests made for P&C assistance. Hopefully it will be available next meeting for the P&C to consider contributing to various projects.

Welcome to 2012. P&C will be present at Year nights to encourage a school community feeling, with a desire for parents to meet other parents. Those existing parents who have language skills would be very helpful.

The Treasurer is not present but the P&C funds situation is healthy.

Vice-Presidents Report
< No Report>

Treasurers Report
< No Report>

Fund Raising Committee Report
Fundraising to be coordinated by Sade Kalasabail. Area such as grants, raffles, entertainment books and social get togethers (though not money focused – more social interaction) to be considered.
Michael Miller to give Mai contact detail to Sade re Entertainment Books … to be considered for this year.

Crazy Whist night with Hornsby Girls – await dates from Hornsby ( due 15/02/12)
Mother/son – possibly towards end of Term 1.
Father/Son – will relate to Crazy Whist date.

Function Committee
Last years functions were successful.

Year 7 event – NBHS to contact re catering. Thu 23/02/12 17:00-18:00 for mingling. Formal part from 18:00 Parents who could assist – Jasmine, Noel, Audrey, Jonathan, Pauline.

Motion 2012-0004 to reimburse Audrey Chin Quan the amount of $70 from previous function costs and authorise $180 for upcoming Year7 & Year12 functions.
Canteen Report
Gradual canteen refurbishment to occur.
Roster tends to always be a work in progress.
Students are eating well!
Successful Prefect roster to back up counter serving when necessary.

Grounds Report
Jonathan Sanders - Grounds Co-ordinator.

First grounds day is this Saturday 18/02/12.
Need to clean up tennis area, along with general weeding and planting.
Yet to instigate bush regeneration activities for 2012.

Other support functions.
Sick Bay Roster. Requires student to collect sheets, take home for washing, then return.
Last year had 8-10 people on roster.
Volunteer list passed around those at the P&C meeting.

New Business
Relieving Principal Glen Sawle:
Funding of debating and public speaking program... anything towards $5K requirement appreciated.
Athletic $2,220 & Swim $2,220 for Homebush rental.
Qualified referee and umpire cost $2800
Musical by NBHS this year - P&C contribution of $3,000 request.

Place on agenda for next meeting

Student Insurance
Relieving Principal Glen Sawle to notify Secretary if the NBHS has insurance that might cover the same area as the insurance usually taken out by the P&C for student cover. To be further discussed at next P&C meeting.

Next meeting: Tuesday 13th March 2012.

Meeting Closed