Meeting: Tuesday 11th March 2014
Meeting Start Time: 7:35 pm
Meeting End Time: 9.40 pm
Location: School Library
Chair: Sade Kalasabail – P&C President
Attendance: 21 as per attendance book
Apologies: Audrey Chin Quan, Richard Simpson, Claire Maddox, Denise Pivetta, Bin Zhan

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Part 1 Opening Session:

Guest Presenter – Rod Miller, Head Teacher Maths.
Rod Miller presented on the HOTMaths online maths teaching resources which the School hopes to adopt as an additional tool (current textbooks and face-to-face teaching will still be employed) as soon as possible. Parents would be required to pay the annual subscription fee of between $20 and $25 per student. HOTMaths provides opportunities for differentiated learning to suit the varying abilities of students and is designed for use both in the classroom and at home.

P & C members were given an opportunity to view and use the package during informal discussion with Mr Miller and fellow Maths teachers, Mr Tan and Mr Sekaran. The meeting was then asked to consider endorsing HOTMaths for compulsory purchase for all students by their parents.

Motion 2014-3A – “that the P & C endorses the School to request parents to purchase HOTMaths at a cost of between $20 and $25 per student per year for individual student use in the classroom and at home.
Proposed: Tony Hill, Seconded Praveen Aranha, Carried

Principal’s Report (Mark Anderson)

Mark Anderson explained that his Principal’s Report would not detail information already communicated through the School newsletter and that he would keep his remarks brief:

1. The DET has blocked all school servers from sending to or receiving from HotMail email accounts. The School is currently working to obtain alternative email addresses for affected parents. Students are now receiving the school newsletter direct to their own DET email addresses which should give all parents an alternative access to the newsletter until new email addresses are obtained.
2. The School musical, The Scarlet Pimpernel is in rehearsal for Term 2 performances and all students and parents are encouraged to buy tickets to attend.
3. The Big Sleep Out was well attended. Thanks to the P & C for funding the morning-after breakfast which was extremely well received.
4. Roof insulation in A Block has been completed and there are still funds left for glazing as this is also required to deal with heat load in the building.
5. Pennant Hills Road bus stop issues has been assisted greatly by the introduction of a Route 3649 bus which will pick up from the back gate at Denman Parade at 3.10pm. The School bus via Hornsby Girls and the M60 service will continue to run but should not now be crowded with most boys being able to catch the new Route 3649. The School is currently emailing and sending notes home to parents of students who have been waiting at the Pennant Hills Road bus stop.
6. Student laptop policy – the School has developed a draft BYOD policy that outlines minimum requirements for devices. It is likely that iPads will be deemed acceptable as long as an add-on keyboard is used. Phones will not be accepted. Devices will be required to have dual band wireless capability. The DET has not yet mandated software requirements but the School envisages that students will need tools to take notes, access the internet, create documents, spreadsheets and presentations. The School is looking to roll out the BYOD program during Term 2. By the end of Term 2 a “specifications for purchase” document will be released for students who do not already own a suitable device and need to buy one. The School will aim to keep its recommendations affordable. The School has yet to consider what actions will be taken for students whose families cannot afford to purchase a suitable device.

Part 2 Business Session

Minutes of Last Meeting

- Motion 2014-38 to accept the minutes of the last meeting.
  Proposed: Henry Liong, Seconded: Pauline Zhao, Carried

Correspondence

Outgoing
- Annual Association record submitted to the P & C Federation
- Annual financial statement submitted to P & C Federation
- Australian Charities and Not-for-profit Commission Annual Information Statement submitted
- Event notification sent to P & C Federation re Grounds Day March 15th
- ING Direct account application form

Incoming
- Certificate of Currency from P & C Federation confirming public liability insurance cover for Grounds Day
- Invitation to attend 2014 P & C Federation Annual Conference

Business arising from previous minutes and correspondence

- 2014 fridge calendar – issues have been raised about the reliability of the printed calendar, given that dates can change for events scheduled months away. It is also really too late to issue a calendar for this year. The P & C will revisit this issue in September with a view to implementing a new tool of some kind to assist parents.

- Pennant Hills Bus Stop issue – appears to have been resolved as per Mark Anderson’s earlier explanation. We will monitor the success of the new bus route. Julie Crouch raised concerns regarding the reliability of 7.30 am bus service picking up from Castle Hill. She agreed to contact Hills Bus directly regarding her concerns and keep the P & C informed if the problem continued.

- New investment account – is now active.

- SYMTA project – Eresha advised that she has spoken with Bunnings who indicate they will probably donate something (Eresha will seek further discussion with Sade and Mark Anderson about what would be most useful) but we will probably need to start from scratch with the other companies originally approached.

- Review of current P & C policy for funding of individual student co-curricular activities in which they represent the School- Helmut still working on a draft which he will aim to discuss with the Executive for submission at the next general meeting.
Motion on notice 2014-3C – That the P & C renew the P & C Federation endorsed student insurance policy at a cost of $4.40 per student to a total value of $3,200.

Proposed: Helmut Hiebl, Seconded Sam Tan, Carried 8 votes to 7

Social committee progress – Ross Horsburgh explained that the objectives of a social committee were principally to facilitate opportunities for parents to meet other parents for mutual support and to strengthen the school community for the benefit of all. Fund raising was not seen as a primary objective. He outlined some initial ideas that had arisen in discussion between interested parents including: a trivia night, information evenings with guest speakers, and including a social component “piggy-backed” onto School organised Year Briefings.

Motion 2014-3D – That a Social Committee, coordinated by Ross Horsburgh, be formed as a subcommittee of the P & C with the aim of pursuing these objectives.

Proposed: Helmut Hiebl, Seconded Tony Hill, Carried

Volunteer to assist with functions – Audrey Chin Quan is no longer able to perform this role unassisted. Parents of individual Year groups may be asked to assist with functions for their sons’ year.

REPORTS

President’s Report (Sade Kalasabail)
Nothing additional to report except that the 2nd Hand Uniforms sale list in the newsletter has remained fairly static for several weeks. As the list takes up a lot of room in the newsletter, we may leave off publishing it for a time if there is no movement of items on the list over the next couple of weeks.

Treasurer’s Report (Helmut Hiebl)
Of the $172K that was in the trading account, $150K has been moved to the high interest ING account, leaving approximately $22K in the trading account. We currently have $90K in committed funds, leaving approximately $82K in available funds. Parent contributions from fee payments are now starting to flow in which will add to available funds.

Renovation of the kitchen classroom was briefly discussed. Currently $35K of P & C funds have been committed to the renovation but Mark Anderson indicated this would be unlikely to pay for a complete renovation. He agreed to obtain further quotes and report back to the P & C so a decision could be made regarding either reducing the scope of the job or making more funds available.

Motion 2014-3E to adopt the Treasurer’s Financial Report for February

Proposed: Helmut Hiebl, Seconded Tony Hill, Carried

Fundraising Committee Report (Nandita Bajaj)
Nandita is working with Eresha on the SYMTA project. Also considering a Movie Night as a fundraising activity

Function Committee Report (Audrey Chin Quan absent, nothing to report)
- **Canteen Report** (Karen Campbell)
  The canteen has been very busy so far this year. The committee is looking very closely at the canteen’s finances. Prices will probably go up soon in order to break even or possibly make a small profit.

- **Grounds Report** (Jonathan Sanders – report given by Sade Kalasabail)
  Grounds Day will go ahead as scheduled this Saturday, March 15th. Jonathan will provide a list of tasks. We will consider a barbecue for the next (May) Grounds Day.

**New Business**
Julia Crouch asked if the P & C was following up on a sports grant she was aware of that was closing very soon. Sade indicated he would follow up on the grant as soon as possible.

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Next meeting: Tuesday 8\textsuperscript{th} April 2014.
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