NBHS P & C Association
Meeting Minutes

Meeting: Tuesday 8th April 2014
Meeting Start Time: 7:40 pm
Meeting End Time: 9:30 pm
Location: School Library
Chair: Sade Kalasabail – P & C President
Attendance: 17 as per attendance book
Apologies: Jill Taylor, Nalika Padmasena, Felicia Wong, Simon Tsui

Part 1 Opening Session:

Guest Presenter – Roland Briefrel, Head Teacher, English.
Roland Briefrel explained that due to changes in the HSC English texts prescriptions, the School had purchased new texts for Year 12 2015 at a cost of $8,000. These text would be used for the next 6 years. Other changes for Years 7 and 9 this year, and 8 and 10 next year (associated with the introduction of the National Curriculum) meant there would also be additional resourcing requirements for the School. Mr Briefrel asked that the P & C consider reimbursing the School for the cost of the new HSC texts to ensure other programs would not have to be cut.

It was agreed that a motion on notice would be placed in the School newsletter ahead of next month’s P & C meeting, proposing that the P & C reimburse the School to the cost of $8000 for the purchase of Year 12 prescribed texts.

Principal’s Report (Mark Anderson)

Mark Anderson presented the results of the BYOD survey which the School would use to help finalise its BYOD policy. The results of the survey indicated that:

- 60% of survey respondents favoured a laptop device while another 23% favoured a tablet with separate keyboard – the School was likely to include both these options in its BYOD policy
- 40% felt devices should be compulsorily insured, 60% did not. The School would therefore probably not insist on the insurance of devices
- The majority of respondents felt the appropriate price range for devices was $500-$700
- The majority of respondents wanted a protective case for the device to be mandatory
- The majority of respondents favoured a minimum screen size of 9.7” and a maximum of 13.3”. This was the range the School was likely to prescribe and would allow for the use of iPads.
- A maximum weight of 2kg would also probably be included in the policy

Mark Anderson then gave a brief presentation on areas of the School he would like to improve and asked the P & C to consider funding these:

1. A new data projector and screen for the Hall that would be appropriate for the size of projection required and ambient light levels. The existing Hall data projector would be relocated to the Library. Cost $12500
2. A new server to replace the existing server supporting Sentral, Moodle and the shared drive. The current server was quite old and well out of warranty and therefore no longer sufficiently reliable. Cost to replace the server $5600
3. Relocation of the coffee machine used in the student barista program from the back of the Hall to the SRC “hub” near the canteen. This would require the SRC hub be refurbished with new cabinets and plumbing modifications. Cost $6000

4. Renovate the kitchen at the back of the Hall with professional cleaning, new lino and repainting. Cost $3000 - $5000

5. Upgrade the TAS kitchen with domestic grade appliances - $60,000

   Total cost of all improvements approximately: $90,000

As the P & C had already committed $30,000 to the new TAS kitchen, the incremental cost to the P & C for all improvements would be $60,000

The meeting agreed to put a motion on notice in the School newsletter ahead of next month’s P & C meeting proposing that the P & C approve up to $60,000 (in addition to the $30,000 already committed to the TAS kitchen) to be spent on the improvements itemised above.

Part 2 Business Session

Minutes of Last Meeting

- **Motion 2014-4A** to accept the minutes of the last meeting.
  Proposed: Nandita Bajaj, Seconded: Henry Long, Carried

Correspondence

*Outgoing*
- None

*Incoming*
- CBA transaction deposit card received
- Letter from Matt Kean confirming new Denman Pde bus route arrangements
- Bunnings $100 gift card
- Letter from Michael Fisher requesting P & C funding assistance for Oliver’s attendance at the AIOC selection school

Business arising from previous minutes and correspondence

- SYMTA project – Bunnings voucher received and students will be attending the promotion on Anzac Day.
- Review of current P & C policy for funding of individual student co-curricular activities in which they represent the School- policy has been drafted and will be distributed for discussion and approval at the next meeting
- Social committee progress – see update in Social Committee report below
- Volunteer to assist with functions—parents of individual Year groups will be asked to assist with functions for their sons’ year. Audrey Chin Quan to discuss specific requirements with Sade Kalasabail.
- **Motion on notice 2014-4B** – that the P & C approve up to $2000 for the purchase of Grounds Day tools.
  Proposed: Henry Long, Seconded Praveen Aranha, Carried
- Update on grant applications – Sade explained that the P & C was not eligible for either of the grants investigated but would be looking out for other suitable grants
REPORTS

- President’s Report (Sade Kalasabail)
The Denman Pde bus service is being well-supported by the boys. The barrier at the bus stop is safe but could be improved aesthetically. This will be followed up. Thank you letters have been sent to Matt Kean and Barry O’Farrell for their support.

Request for volunteer support for Grounds Days and canteen assistance – or payment in lieu of volunteering will be sent to parents of Year 8 – 12 in due course.

The P & C makes very little money from managing the second hand uniform service. The meeting agreed the P & C would discontinue this service. Parents would be encouraged to donate second hand items in good condition to the School for distribution via the SRC “hub” to interested students (a note explaining this will appear in the newsletter) but parents wishing to sell second hand items would be directed to online services (such as Gumtree and eBay).

- Treasurer’s Report (Helmut Hiebl)
The opening balance of approximately $22K at the beginning of March was supplemented by parent contributions of $16500. A further $37K has been transferred to the interest-earning ING account (total now $187,500). We currently have $92K in committed funds with $96500 in available funds.

**Motion 2014-4C to adopt the Treasurer’s Financial Report for February**
Proposed: Praveen Aranha, Seconded Henry Long, Carried

- Fundraising Committee Report (Nandita Bajaj)
Letters will be sent out in April for the new round of funding requests. We will also be targeting some local businesses for support including car dealerships and Mitre 10.

- Function Committee Report (Audrey Chin Quan)
The Year 12 Parent Teacher evening catering went well. Next functions will be Prefect Induction and SRC Induction in Term 2.

- Social Committee Report (Ross Horsburgh)
A draft survey will be circulated to the Social Committee for comment. When finalised, the plan is to send this electronic survey to parents to gauge their interest in various social activities. Mark Anderson to assist in publishing the survey

- Canteen Report (Karen Campbell – emailed later as Karen was unable to stay for the whole of the meeting)
The new price list has been introduced. Some items will come under review again as suppliers have changed their stock slightly.

Keralie has been doing a fantastic job on her own, and reports that the new summer menu for our hot meals has been a huge success. The winter menu will start from beginning of term 2 (being made up of our original main meal menu – butter chicken, lamb korma, chicken legs w/noodles). We will also be introducing meal deals/combos starting next term.
New Business

Two parents are required for the merit selection panel for the new deputy principal's position. Ross Horsburgh and Nandita Bajaj will sit on this panel which is likely to start very early in term 2.

Mark Anderson will run merit selection training for interested parents at 6.30 pm immediately before the second P & C meeting of term 2 (date will be June 10th).

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Next meeting: Tuesday 13th May 2014.

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