Meeting: Tuesday 13th May 2014
Meeting Start Time: 7:40 pm
Meeting End Time: 9:25 pm
Location: School Library
Chair: Sade Kalasabail – P & C President
Attendance: 10 as per attendance book
Apologies: Philippa Stewart, Karen Campbell, Pauline Zhao, Ross Horsburgh, Nandita Bajaj, Kaushal Bhuta, Felicity Wong

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Part 1 Opening Session:

Guest Speaker (Ms O’Neill, School Counsellor)
Ms O’Neill has been a counsellor for 17 years and previously worked in the Cabramatta and Parramatta areas. She has 5 children with only the youngest still in teenage years. The topic was “Issues teenage boys face and how parents can help them” and we were reminded of the multitude of pressures that our adolescents deal with on a daily bases. We also touched on mood disorders and how these often develop during adolescence. These are characterised by excessive or inappropriate moods or emotions beyond the normal fluctuations and we are encouraged to seek help.

Ms O’Neill shared some great tips:

- Listen more than you speak
- Make time to spend together
- Give them privacy
- Keep up with their interests
- Be a loving parent
- Have fun, celebrate achievements
- Pick your battles
- Admit when you are wrong and be prepared to forgive
- Update your opinion on boundaries/rights/freedoms as the boys grow up
- Encourage them to continue some form of regular exercise or physical activity
- Keep calm and trust in your relationship

Guest Speaker (Mrs Johnson)
Mrs Johnson provided an update on bring your own device (BYOD) and distributed a document containing a draft implementation timeline, BYOD policy and updated hardware and software specifications. Working towards parent/student information evenings for years 7 to 9 starting in T2W6. Staged BYOD connectivity to begin for Y9 in W7 and students start using BYOD devices in class starting T3W1.
Principal’s Report (Mark Anderson)
There will be a shuffle of the school executive leading up to the appointment of new deputy principal. Interviews will be held towards end of May with appointment expected mid-June. The reshuffle will combine social science and history under one head teacher and make available a head teacher to lead the new role of teaching/learning to improve the school’s pedagogy. If the recent slight increase in student numbers can be maintained for 2 years, the school should be eligible for a 9th head teacher. The school is also considering applying to host a third autism class which would also provide an additional head teacher position.
Mark distributed a letter from Rod Miller regarding the implementation of online HOTMATHS program which will be sent to Y7 to 10 families. The cost for the remainder of 2014 is $15 per student and is expected to be $25 next year.

Part 2 Business Session

Minutes of Last Meeting

- **Motion 2014-05A** to accept the minutes of the last meeting with the correction that Motion 2014-04C be amended to indicate adoption of the financial report for March instead of February.
  Proposed: Henry Long, Seconded: Audrey Chin Quan, Carried

Correspondence

Outgoing
- Student Insurance Renewal sent to P&C Federation
- Event notification to P&C Federation regarding T2 grounds day
- Grounds/Canteen volunteer forms posted to Y8-12 families

Incoming
- ING Direct Statement #1 26/2-31/3/14. Closing balance $187,637.40
- Request from parent Haishan Li for reimbursement of $30 canteen donation as son elected not to enrol at NBHS after all
- Request from parent Jenni Prince that the P & C and School consider joining the OnTheHub network to give students access to discounted academic software titles
- Certificate of Currency for Student Insurance until 1-Feb-2015
- $850 in grounds/canteen contributions + 18 new volunteer forms

Business arising from previous minutes and correspondence

- SYMTA progress – The companies which responded last year to be targeted before the end of financial year.
- **Motion on notice 2014-05B** - to refund $30 canteen contribution to Haishan Li as son elected to enrol elsewhere
  Proposed: Henry Long, Seconded: Audrey Chin Quan, Carried
- **Motion 2014-05C** - to adopt the Student Representation Policy presented with the following amendment; remove point v) of the student conditions and replace with “The P&C reserves the right to limit number of awards to two per student per year”
  Proposed: Nalika Padmasena, Seconded: Sam Tan, Carried
Motion on notice 2014-05D - to approve up to $60,000 for:
  o a new data projector for the Hall,
  o a new server to host Sentral, Moodle and the shared drive,
  o renovate SRC hub and relocate barista program coffee machine,
  o renovation of the kitchen in the Hall and
  o additional funding for upgrade of the TAS kitchen.
Proposed: Henry Long, Seconded: Audrey Chin Quan, Carried

Motion on notice 2014-05E – to approve $8,000 to reimburse the School for the purchase of new Year 12 prescribed English texts.
Proposed: Audrey Chin Quan, Seconded: Henry Long, Carried

REPORTS

President’s Report (Sade Kalasabail)
Clarification that the upcoming grounds day is on Sunday 18-May. The previous date advertised in the newsletter is incorrect.
Request and encouragement for P&C members to volunteer for merit selection training (for panel interviews for new staff positions). Mark will conduct this 1hr training session immediately prior to the first P&C meeting of term 3.
Sade will coordinate purchase of new grounds day tools from Bunnings prior to the weekend’s grounds day.

Treasurer’s Report (Helmut Hiebl)
The only expense during the month of April was student insurance renewal of $3278, leaving $827 in the cheque account. With the addition of $647 in interest, the ING Direct closing balance was $185,284. We currently have $91K in committed funds and with the May deposit of $22K from parent contributions, our available funds is $117K.

Motion 2014-4F to adopt the Treasurer’s Financial Report for April
Proposed: Helmut Hiebl, Seconded Julie Crouch, Carried

Received $1 membership fee from new financial member
Passed the $100 Bunnings card to Sade to use for grounds day tool purchase

Fundraising Committee Report
No report submitted

Function Committee Report (Audrey Chin Quan)
Will provide tea and coffee for parent/teacher interviews. There is little setup and packup required. Next functions will be Prefect Induction and SRC Induction.
Provided receipts for recent functions to treasurer
- **Social Committee Report** (Ross Horsburgh – via email)
  As I haven’t received any final comments back on the survey, I’ll tidy up the covering email and shoot it through
  for the school to send out to parents and teachers.

- **Canteen Report** (Karen Campbell – via email)
  We have a canteen committee meeting coming up on 21/5 and I will talk with them about the proposed
  focus group and canvas support.

**New Business**
- A request was raised to consider an earlier start time of 7:00pm for P&C meetings. Reason being it was
  getting dark earlier, but then concern of parents getting caught in peak hour traffic to be considered too. It
  was agreed for the next meeting to remain at 7:30pm

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Next meeting: Tuesday 10th June 2014.

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