Meeting: Tuesday 12\textsuperscript{th} May 2015  
Meeting Start Time: 7.40 pm  
Meeting End Time: 9.40 pm  
Location: School Library  
Chair: Sade Kalasabail – P&C President  
Attendance: 16 as per the sign-in book  
Apologies: Ross Horsburgh, Jill Taylor, Amer Magrabi

Part 1 Opening Session:

Presentation by Roland Briefrel, Head Teacher, English  
English is the only compulsory subject for the HSC and a minimum of 2 units of English count towards ATARs so it is important that students perform well in English regardless of their career interests.

Improving performance in English requires students to read widely and write extensively. The earlier students start reading and writing extensively the better they will do. Students need to understand the importance of writing a number of drafts for essay and creative writing submissions. Both studying Drama and being involved in public speaking will assist students in their English studies.

Principal’s Report (Mark Anderson)  
NAPLAN is on this week. Practice tests have been completed by Year 9 students to refamiliarise them with the format.
Shade shelters have been erected near the basketball courts for student use at lunchtime and for PDHPE lessons.
The copper downpipes stolen from the School over the summer break have yet to be replaced.
The School has been allocated funds to improve the School’s “street appeal”. The amount of money allocated is not yet clear.
The outdoor exercise equipment project is still a work in progress.

Part 2 Business Session

Minutes of Last Meeting

- **Motion 2015-5A** to accept the minutes of the last meeting.  
  Proposed: Praveen Aranha, Seconded: Bindi Shah, Carried
- **Motion 2015-5B** to approve $250 funding support for Keita Richardson’s attendance at the International Biology Olympiad.  
  Proposed: Julie Crouch, Seconded: Sam Tan

Correspondence

- Application for student funding by Keita Richardson (see Motion 2015-5B above).

REPORTS

- **President’s Report** (Sade Kalasabail)  
  Nothing to report
- **Treasurer’s Report** (Helmut Hiebl)  
  Statement for period 1\textsuperscript{st} – 30\textsuperscript{th} April 2015
  - The trading account opened with $490, received income of approx. $8.5K in parent contributions, $8.5K was then transferred to the ING account, leaving a closing balance of approx. $530
The ING investment account opened with a balance of just under $120K and with the addition of the transferred $8.5K and $500 in interest, closed with a balance of $129K.

After rationalising the list of outstanding projects for which funds have been committed we have approx. $95K available of which $33K is currently committed, leaving a total of $62K in uncommitted funds.


Motion on Notice 2015-5D to allocate $48K to fund six projects – including the construction of four covered seating areas, replacement of up to 6 school data projectors, purchase of new server to support transition of the IT network over to Et4L, Drama room improvements, CAPA additional resources and grounds improvements projects (see Appendix at end of Minutes for details). Proposed: Praveen Aranha, seconded: Sam Tan. Carried.

- Fund Raising Committee Report (Sade Kalasabail)
  - Nothing to report

- Function Committee Report (Sade Kalasabail)
  Motion 2015-5E to top up the Functions float with $150. Proposed: Sam Tan, Seconded: Praveen Aranha. Carried

- Canteen Report (Bindi Shah)
  Motion 2015-5F to pay $143.69 for the Canteen Manager advertisement. Proposed: Bindi Shah, Seconded: Sam Tan. Carried
  Motion 2015-5G to fund up to $1000 for a replacement deep freeze freezer for the canteen. Proposed: Praveen Aranha, Seconded: Bindi Shah. Carried

The new Canteen Manager, Nathan, was introduced to the meeting and outlined plans to gradually improve the quality of food served and food handling procedures in the canteen. Some new meals have already been introduced.

- Grounds Report
  - The next Grounds Day is this Sunday 17th May.

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Next meeting: Tuesday 9th June 2015.
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**Appendix relating to Motion 2015-SD**

<table>
<thead>
<tr>
<th>Scope</th>
<th>Background</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Construction of 4 covered seating areas adjacent to the basketball courts</td>
<td>The school is able to secure the construction of 4 of these via an arrangement with TAFE. This area of the school is heavily used by students and there is currently seating for 8. These 4 tables will enable the PE lessons to work at tables and then the courts as part of integrated practical and theory lessons and also provide shade and shelter for the boys during breaks.</td>
<td>$20,000 (firm quote obtained)</td>
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<tr>
<td>2. Replacement of up to 6 data projectors in classrooms</td>
<td>While all rooms except one currently has a projector there are numerous projectors which are beyond repair and of very low lux (light level) resulting in it being difficult for students to see from the back and sides of the room. Proposal: replace up to 6 of these machines with ones that are suitable for a classroom with high light levels.</td>
<td>$12,000</td>
</tr>
<tr>
<td>3. Purchase new server to support the transition of the IT network over to EAL</td>
<td>The main server for the school is currently out of warranty. In February the school will be part of a hardware integration process run by the DEC which merges our school network with the wireless network installed by the now non-existent Digital Education Revolution (DER). While we have budgeted for the work to be done, an assessment of the site prior to switch-over has identified that our main server is below spec and will need to be replaced as a matter of urgency. While the cost of the specs suggested amounts to over $10,000 we believe that, combined with the server purchased last year, one for $6,770 will provide the resource that is realistically required. We are also now having to pay for a full-time Technical Support Officer which will be, in part covered by a new levy but will still result on an additional $20,000 per year drain on school resources.</td>
<td>$6,770</td>
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<td>4. Drama room improvement</td>
<td>Installation of Performance and practice mirrors for puppetry and mime in the Drama room (MPU)</td>
<td>$2,500</td>
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<td>5. CAPA additional resource</td>
<td>Additional Music Resources  - Additional Bass Guitar $500  - Additional Bass Amplifier $200  - Amplifier cube for electric guitar $448</td>
<td>$12,088</td>
</tr>
<tr>
<td>6. Grounds improvement</td>
<td>The covered area outside of the hall has now been synthetically turfed, rails painted and seating installed. As this area is main area for parents and students to congregate for events it is important that the school makes a good first impression and that guesses are accommodated in comfortable surroundings. This planting will finish off the area.  - 20x 1.2m planter troughs @ $250 each ($5,000)  - 80x feet to keep the troughs off the turf @ $2.50 ($200)  - 60x Nandina or Marraya @ $12 each ($720)  - 3m of potting mix delivered $300</td>
<td>$6,220</td>
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