Meeting: Tuesday 14th July 2015
Meeting Start Time: 7.35 pm
Meeting End Time: 8.45 pm
Location: School Library
Chair: Sade Kalasabail – P&C President
Attendance: 8 as per the sign-in book
Apologies: Ross Horsburgh, Julie Crouch, Deepti Biswas

Part 1 Opening Session:

- **Motion 2015-07A** to elect Deepti Biswas to the vacant position of P&C Secretary (in abstentia)
  Proposed: Sade Kalasabail, Seconded: Praveen Aranha, Carried

Principal’s Report (Mark Anderson)

- Dave Scala, temp Industrial Arts teacher has resigned, will be replaced with another temp.
- Report on Secondary Schools Renewal Program and site visit from architects.
- Year 7 2016 students have been identified. An additional 3 students will be added to replace some who have left.

Part 2 Business Session

Minutes of Last Meeting

- **Motion 2015-07B** to accept the minutes of the last meeting.
  Proposed: Praveen Aranha, Seconded: Helmut Hiebl, Carried

Correspondence

- Annual P&C insurance and affiliation notification from P&C Federation.
- **Motion 2015-07C** to renew the P&C affiliation and insurance policy to the same level as last year. This includes; public liability, volunteer personal accident insurance, cash and property and director & officer insurance. The total cost is up to $1200.
  Proposed: Praveen Aranha, Seconded: Helmut Hiebl, Carried

REPORTS

- **President’s Report** (Sade Kalasabail)
  Nothing to report.

- **Treasurer’s Report** (Helmut Hiebl)
  Financial Report for period 1st – 30th June 2015 was tabled

- **Motion 2015-07D** to adopt the treasurer’s report for June.
  Proposed: Helmut Hiebl, Seconded: Praveen Aranha, Carried
- **Fund Raising Committee Report** (Sade Kalasabail)
  - Entertainment Books for 2015 / 2016 are available, they contribute around $300 to $500 per year for minimal effort and the recommendation was to continue to support this.

- **Canteen Report** (Bindi Shah)
  - New canteen manager started today (first day of term 3) and will work 3 days a week.

- **Grounds Report**
  - Next grounds day in August.
  - Mark has recommended that we purchase half as many plants but get more established (fully grown) plants as that will entail less planting and also because we lose quite a number of the new plants if they don’t get proper treatment in the early stages.
  - Mark also suggested that we spend time cleaning up and tidying the existing plants for the next round.

- **Events Report**
  - The next events are:
    - 20-July: subject selection for years 8 and 10
    - 23 and 28 July: parent/teacher meetings for year 8

**Motion 2015-07E** to advance an amount of $250 to Ash for upcoming events.
Proposed: Sam Tam, Seconded: Praveen Aranha, Carried

- **New Business**
  - Helmut pointed out that there is no student insurance coverage for the current school year. The insurance usually runs from 1/Feb to 31/Jan, there are no records of any correspondence or payments of premiums. Helmut to investigate further and report back.

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Next meeting: Tuesday 11th August 2015.
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