Meeting: Tuesday 13 September

P&C MEETING START TIME: 7.45 pm  
Meeting End Time: 8.55 pm

LOCATION: School Library

CHAIR: Sade Kalasabail – P&C President

ATTENDANCE: 10 as per the Attendance sign-on List

APOLOGIES: Raymond Wan, Ellen Tsang, Deepti Biswas, Praveen, Eresha, Punam Wahan, Julie, Sam Tan, Bindi, Lainie

PRINCIPAL’S REPORT: Mr Mark Anderson, Principal

The HSC Trials are over and the real push starts now. The Year 12 students have settled and are back in class. They are a good bunch and very collegial.

Assets Management

- The cricket nets contractor has completed the concrete and astro turf. The mesh guy has been sick and overseas causing delays and the work is more than 8 weeks overdue.

- The school hall air conditioning is installed and providing a more comfortable space especially for exams. No further work till March.

- The building upgrade is on hold until after the HSC. The school entrance work outlook is sketchy with neighbours yet to be contacted before commencement.

School Staffing is stable. In 2016 there have only been 2 new staff members.

- One permanent teacher, Gavin Ridley retired then returned and has now left again. The vacant Maths position has now been filled by a first-year-out teacher.

End of 2016 Staffing Changes:

- English teacher Mr Ailwood is retiring. A new English teacher starts in Term 4 (Miss Ramsay).

- Mr Barr will commence Long Service Leave then leave. He has also been the Water Polo Coach.

- There will be some changes in Maths Year 11 for the next 2 years or so with one general then smaller class to supplement that.

- In English some students would benefit from taking the general level but will not select it.

- The Year 11 Subject Selection Process – Drama may not be viable due to a lack of numbers, although it is great for personal development there are other priorities academically.

- Open Day: 23 September. Information has been sent to 60 primary schools and two tours start in Term 1.

MINUTES OF LAST MEETING

- Motion 2016-09A to accept the minutes of the last meeting.

Proposed: Ash, seconded Denise. Motion Carried.
CORRESPONDENCE

- Second Hand Uniform Sales

Information has been received and Sam will report next meeting on the on-line service being considered - for substantial cost items: blazers, jumpers and track suits. With the current sales contract, we are not permitted to run 2nd Hand on site.

- Robotics Competition Invoice

The invoice for $7026.42 has been received from Mr Davis for the Macquarie University Robotics Registration, to be offset by fundraising.

An advertisement for a proposed contribution to robotics will go in the school newsletter. On Mondays there are up to 40 students attending. There are questions to consider regarding how to market this activity and how funding is to be linked to competitions and events, had been discussed at Mr Davis presentation to an earlier P&C meeting.

The registration fee is a yearly issue. Peter Davis is working on a 3 Year Plan. Few parents commented that it is fair for robotics to receive funding this time and activities for other departments to be funded in other years.

P&C spending goes to items the school would struggle to provide, typically pinnacle high-end things and in this way the parent body supports broader learning.

Approaching sponsorship from robotics companies and a logo was discussed. Mr Anderson advised students are actively involved in this process.

- P&C Federation Insurance Renewal

An email has been received re concerns about saving Gonski and how much funding we are missing out on. There is a petition requiring signatures or individuals can support this via the hyperlinks, to go in the school newsletter.

REPORTS

President’s Report - Sade

- No new items.

Treasurer’s Report – Helmut

- In the Trading Account $26k has been received from parent contributions.

- $49k went out in expenses giving a balance of $54.

- In the Interest Bearing Account $24k income came in giving a Closing Balance of $148k.

- Helmut has worked with Fiona and trimmed $12k off five old 2015 projects and $18k in commitments remain, leaving Fund Available at $130k.

- August is the End of Financial Year and the audited report is to be presented at the AGM.

- The Parent Contributions at $80k are healthier with invoicing now at the end of the year.

- Canteen Contributions have increased by approximately 13% and Grounds Contributions have also increased.

- Canteen Profit has decreased by approximately $10k. The new shutters cost $5k and approximately $5k on other items. Cost increases have not regularly been passed on or reflected in pricing with only one price review done. Canteen pricing review to be done quarterly
Motion 2016-09B: To accept financial report for August.

Moved: Helmut, seconded Ash. **Motion Carried.**

**Fundraising Report – Denise**

- A full report will be presented in December.

- Applying for various grants is time well spent as it can be very effective in securing project or part project funding. Denise recently applied for a Community Building Partnership Award for 50% funding of outdoor gym equipment, awaiting notification.

- A new photo has been uploaded to the Normo Facebook Page.

- **Canteen Report** – Bindi (per Sade)

  - The 4 Door Freezer is to be replaced during the Term 3 Holidays.

  - The plumber will also install a new, bigger sink during the holidays.

- **Grounds Report**

  - It was a very fine weather and an enjoyable day for the Sunday 21 August Grounds Day with a total of 64 helpers, 24 students and 45 parents. It was great to see the prefects and juniors all pitching in and a lot was achieved planting and weeding.

  - Interested students are to be invited to become involved in the Environmental Committee and their suggestions will be very welcome.

- **The next Grounds Day will be held on Saturday 5 November.**

**NEW BUSINESS**

- A suggestion was made to invite one of the Head Teachers to give a presentation at the next P&C Meeting. Was informed by Sade that we had invited Maths HT last year and didn’t get any new parent attending, the interest in P&C is very high in the beginning of the year as the parents are anxious about the school and how their boy adjusts and in the later part it dies out completely except for the parents who are genuinely interested in improving the school facilities, Mark Anderson and Helmut and other parents agreed with this and was decided to leave the invitation to the beginning of next year.

- Discussed the need to start involving a new Treasurer for 2017, a standard club type role with monthly processes, not onerous or requiring accounting background.

- Other jobs requiring helpers: The Web domain, Google account address groups, updating the website and grounds day lists.

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**Next meeting & AGM: Tuesday 8th November 2016**

7.30 pm in the School Library

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